Basic Information Required for Buying, Selling, or Renting Properties

Preferred Areas / Locations for your Purchase	
Property Type	❑ Residential ❑ Commercial Properties ❑ Outright ❑ Joint Venture Terms ❑ Apartment ❑ Independent House ❑ Plots ❑ Villa

If Road	**Width**		**Plot Facing**	**Road Facing**
If Plot	**Length**		❑ North ❑ East ❑ West ❑ South	❑ North ❑ East ❑ West ❑ South
	Width			
	Boundaries			

Property Details / Needs		
❑ New Booking	❑ Resale	How old? (_____yrs)
❑ Ready to Move	❑ Under Construction	Hand Over Date as per RERA _____
Builder & Project Name		
With stage completed as on		
Unit Configuration	❑ BHK: _____ x Nos. ❑ 2BHK: _____ x Nos. ❑ 3BHK: _____ x Nos. ❑ 4 BHK: _____ x Nos.	
Layout Specifications (Room Sizes)	Pooja Room_____ Living Room_____ Study Room _____	Bedroom _____	Dining Room _____ ❑ Kitchen Size Cudappa _____ ❑ Kitchen Size Granite _____
Furnishing Details	❑ Fully Furnished ❑ Unfurnished ❑ Semi Furnished	

Building Details	Flat No : _____	Total No of Flats Blockwise : _____
	With Floor No : _____	Total No of Flats in Community : _____
	Block No : _____	Main Entrance Facing : _____
	With Total Blocks : _____	Flats in Each Floor : _____
	With Total Floors : _____	Property on Floor No : _____

Area Details	Built-up Area:_____ sq.ft	Super Built-up Area: _____ sq.ft	Plot Area:_____sq.ft Carpet Area: _____ sq.ft	Common Area: _____%	UDS Area: _____ sq.ft

Approval Details	Title Approved By	
	Technical Approvals	❑ CORP. ❑ CMDA ❑ DTCP ❑ Panchayat Union ❑ Panchayat
	RERA Approval No.	
	Builder Offers/Subvention	
	Banks Approved	

Brokerage will be paid by us as per the Agreements / Mandates (discussion) + GST 18%

Pricing Details	Cost Expected by You for Resale	₹ ❑ Negotiable ❑ Non-Negotiable
	Cost	₹
	Registration	₹
	Other Amenities	
	Maintenance Charges	❑ Per Month ₹ ❑ Per Sq. Ft. ₹
	How Long Builder Will Maintain	

Traffic Facilities	❑ Covered Car Parking ❑ Open Car Parking ❑ Traffic Management System
Amenities Facilities	❑ Gym / Fitness Centre ❑ Sports Area ❑ Swimming Pool ❑ Club House ❑ Jogging Track ❑ Security Systems ❑ Others (if any)
Environmental	❑ Natural Light ❑ Air Circulation ❑ Ventilation
Interiors & Finishing	❑ Painting Quality: ❑ No. of Toilets – Indian Type: ❑ No. of Toilets – Western Type:

Property Environment & Location Details			
Nearest landmark		**Nearby places of worship**	❑ Temple ❑ Mosque ❑ Church
Names of nearby workplaces			
Distances	Nearest Train Station_____Km	School _____ Km	Markets _____ Km
	Bus Stand _____ Km	College_____ Km	Malls _____ Km
	Bus Nos. _____	Airport_____ Km	Cinemas _____ Km

Outdoor & Amenities	Building Infrastructure & Utilities

Number of Balconies : _____
Balcony Sizes   : _____ sq. ft
Play Area for Children : ❑ Yes   ❑ No
Park/Garden Available : ❑ Yes   ❑ No
Outdoor Living Space
with Private Terraces : ❑ Yes   ❑ No
Surrounding Area Type: ❑ Safe ❑ Open
                               ❑ Middle Class ❑ Slum
	Lift Available : ❑ Yes ❑ No
	Potable Water : ❑ Yes ❑ No
	RO Plant : ❑ Yes ❑ No
	Rainwater Harvesting : ❑ Yes ❑ No
	Sewage Treatment Plant : ❑ Yes ❑ No
	Power Backup : ❑ Lift ❑ Flat ❑ Both ❑ None
	Water Storage Type : ❑ Borewell ❑ Sump
	                                ❑ Overhead Tank

Interior Features	Air conditioning (AC) ❑ Yes ❑ No Modular kitchen ❑ Yes ❑ No Covered wardrobes & lofts ❑ Yes ❑ No Bath fittings ❑ Normal ❑ Luxury Flooring type ❑ Vitrified Tiles ❑ Granite ❑ Marble ❑ Mosaic
Full Address of the Property	Pincode: Google Map Pinned:
Property Media / Visuals	Video of Property from Road : ❑ Yes ❑ No Inside Flat Photos: ❑ Yes ❑ No Property Photos : ❑ Yes ❑ No Photos from Road: ❑ Yes ❑ No
Rental Information	Rented or Vacant : ❑ Rented ❑ Vacant ❑ On Lease Advance Expected : Advance Received : Rent Expected : If Rented: ❑ Yes ❑ No Tenant Name & Phone : Phone: Tenant Move-Out Date : ❑ Rent ❑ Lease Period Preferred ❑ Pending: _____
Buyer / Seller Details	❑ Buyer Name : _____ Mobile No : ❑ Seller Name : _____ WhatsApp No : Email ID :
Builder / Sales Executive Details	Builder CP Sales Executive : Builder CP Sales Manager :
Inspection / Access	Inspection Date & Time : Keys Availability : ❑ Yes ❑ No

You can use our Logo / Photos / Videos of our Projects / Resale Properties in all Medias

Signed by Buyer/Seller/Builder